

Connecticut Hospital Association

JOB DESCRIPTION

Job Title: Health Policy Associate

Position Profile

CHA is seeking an individual to work with the Senior Vice President, Policy to assist in the development and ongoing evaluation of the organization's policy positions, support the development and implementation of a research agenda, work with and support the policy needs of the government relations team, and assist in the development of communications materials.

Scope of Responsibilities

1. Support the Senior VP, Policy to identify CHA's areas of policy focus, organize policy planning processes, and assist in the development of policy positions. Evaluate current policy positions for potential updates and assist in the identification of emerging policy areas that require analysis and action.
2. Assist in implementation of statewide hospital and health system policy initiatives.
3. Support the development and management of CHA's research agenda, to include identification of research topics aligned with CHA's advocacy agenda, community health initiatives, and quality improvement work.
4. Support CHA's advocacy team in interactions with the executive and legislative branches of state government, to include direct advocacy and preparation for and during state legislative sessions.
5. Partner with CHA's health financing team to support work on strategic issues such as hospital and health system reimbursement and payer engagement and practices.
6. Support CHA's federal regulatory agenda. Work will include preparing comment letters on issues relevant to Connecticut's hospitals and health.
7. Support preparation and analysis of background materials and research for advocacy with Connecticut's federal delegation.
8. Develop health policy background materials, issue memos, refine message points, conduct research, draft legislative testimony, and develop position papers that analyze the "health policy landscape", and assess the positions of various stakeholders.
9. Serve as a CHA representative on external health policy groups, task forces, and committees.

Skills/Competencies/Attributes Required

1. Requires either prior employment experience in health policy/research or aptitude for study in health policy or healthcare administration.
2. Advanced degree in public/government relations or Juris Doctorate preferable.
3. Requires someone with strong conceptual, critical thinking and analytical skills, enthusiasm to help shape the health policy landscape in Connecticut by identifying and prioritizing emerging areas of policy focus most important to hospital and health systems, and clearly articulating the importance of those priority areas.

4. Requires someone with an ability to test new ideas and build consensus for implementing those ideas with colleagues and external stakeholders. Includes the ability to listen to, synthesize, and act on feedback, while also predicting reactions and preparing in advance to respond.
5. Well-developed verbal and written communication skills are essential, including both a creative orientation, and precise usage/grammar skills, in developing and editing written materials.
6. Comfortable in a highly interactive, iterative, collaborative work environment.
7. Approachable, open to feedback and mentoring, willing to engage and learn from colleagues, business partners and members.
8. Ability to function independently while concurrently working in a team setting; requires handling the pressure of an evolving, multiple-priority environment with a work ethic that displays a sense of urgency and accountability for results.

EOE

8/3/22