

JOB DESCRIPTION

JOB TITLE: Director, Reimbursement and Financing

Reports to the Vice President, System Innovation and Financing

JOB SUMMARY:

This leadership position requires an individual who has detailed knowledge of, and experience working in, hospital and health system operations – both financial and business functions, including budgeting, revenue cycle (all aspects), government and commercial payer arrangements, audit protocols, and regulatory requirements.

The successful candidate must be comfortable engaging senior health system financial executives in finance, policy, and reimbursement discussions. He or she must demonstrate skill in presenting financial information, framing issues, and facilitating discussion and problem resolution. Success will depend on building relationships with member hospitals and engaging with them regularly, one-on-one, as a member of an internal team, and in committee meetings.

This position requires an individual with a hands-on, detailed, practical approach to financial issues, willing to roll up his/her sleeves to develop and validate the numbers and respond quickly to member questions, and deal effectively with a broad range of issues including wage index, occupational mix, W/S S-10, IPPS/OPPS/IPF/IRP changes, rate appeals, SPA, hospital taxation, DOI/DSS/DRS/OHS issues, etc.

The Director must be well organized and able to manage projects and address member issues independently and on schedule. Effective interpersonal and communication skills, written and oral, are essential.

DESCRIPTION OF DUTIES:

1. Serve as subject matter expert and primary resource person for CHA membership on a broad range of federal and state financial and reimbursement policy issues including IPPS, OPSS, IPF, IRF, etc.
2. Provide guidance and day-to-day assistance to member hospitals/health systems with coding/billing, reimbursement, rate appeal, financial reporting, government and third party audits, managed care, and compliance issues. Support VP, System Innovation and Financing on initiatives related to the Healthcare Financing Committee of the CHA Board and various subcommittees.
3. Identify and recommend risk-reduction actions related to regulatory practices or insurance practices that would negatively impact hospital reimbursement, e.g. practices that exclude or limit coverage when a hospital is the site of service, facility fee/surprise billing issues, uncompensated care calculation, etc.
4. Work closely with CHA staff to guide and educate those engaged in analyzing and implementing advocacy strategy and initiatives; work with Government Relations and ChimeData teams to respond to needs for financial information and analyses needed for annual Legislative Session.
5. Research and analyze proposals for potential healthcare policy changes; interpret the potential impact of various health reform issues on members; e.g. alternative payment models,

horizontal/vertical integration of health systems, transparency and accountability, hospital/health system taxation, etc.

6. Serve as point person collaborating with consulting firms on all issues related to Medicare and Medicaid reimbursement, such as wage index, occupational mix, DSH, rebasing of APR-DRGs, etc. Coordinate closely with hospital members to ensure their input on hospital specific issues.
7. Provide staff consultation support to the Healthcare Financing Committee and serve as staff consultant to CHA member Meeting Groups e.g., Patient Account Managers, Payer Audit Representatives, and the Reimbursement Representatives. Communicate with CHA staff to keep them informed on issues/questions that impact CHA strategies and initiatives.

QUALIFICATIONS:

- Masters prepared with a specialization in a discipline related to hospital/health system finance, healthcare administration, or other relevant healthcare discipline.
- Minimum of 6-8 years healthcare knowledge and applied experience, including direct experience working in a hospital or health system.
- Experience in developing and implementing financial models related to utilization, third-party payers, financing, data, and advocacy. Working knowledge of federal and state financial and reimbursement policy issues including IPPS, OPSS, IPF, IRF, etc. Experienced in budgeting, revenue cycle (all aspects), government and commercial payer arrangements, audit protocols, and regulatory requirements.
- Position requires individual capable of meticulous attention to detail, critical thinking skills, and intellectual curiosity, and the desire to be hands on in addressing financial issues and questions. The position also requires exceptional skill in project management and the ability to work a wide range of member issues to a successful resolution.
- Position requires strong written and oral communication skills and experience preparing and presenting meeting materials and facilitating discussions. Also requires comfort in a highly interactive, iterative, collaborative work environment, where member responsiveness is paramount.
- Approachable and willing to engage with diverse personalities and stakeholders, including staff colleagues, members, government officials, business partners, legal counsel, consultants, and the public.

EOE

MS/GEN: alp
8/2021