

NEWS RELEASE

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February 25, 2015

**Mary Perry is applauded as “crazy good,” dedicated and prepared
Facilities Administrative Assistant / Grant Writer Named Day Kimball
Healthcare’s Employee of the Month**

PUTNAM, CONN. – When someone’s primary responsibility is to be sure a health care organization follows mandated specifications for its facility maintenance and equipment inspections and testing, it’s important to be very sure you have the right person in the job. In her role as Facilities Administrative Assistant Mary Perry is that person at Day Kimball Hospital, and she’s Day Kimball Healthcare’s Employee of the Month. “She’s got a type triple A perfectionist personality; she’s just crazy good at her job,” said Director of Facilities Management Greg Harubin.

Perry, who joined Day Kimball in 2012, focuses on compliance documentation required by such institutions as The Joint Commission, State of Connecticut, Department of Health and Occupational Health and Safety Administration (OSHA). She uses a computerized maintenance management system to keep track of deadlines for inspections and maintenance work. Equally critical is her collaboration with the facilities field team to be sure they understand what needs to be done and within what timeframe. Status reports for the team’s supervisor help with prioritizing work and addressing follow up questions from the technicians on the required reporting to demonstrate completion of the work.

Harubin credits some of Perry’s success to her previous experience working for the Town of Putnam managing the construction project for the downtown façade project. “She understands there is an order to the process that must be followed, how to facilitate a team to complete those steps in a timely manner, and the importance of recording the tasks have been completed effectively,” said Harubin.

In June of 2013, Perry’s responsibilities were modified to include grant writing. This was the result of Day Kimball needing some resources allocated to this effort and recalling Perry’s almost 15 years of experience also doing this work for the Town of Putnam. This brought her full circle to dual responsibilities as she had in her previous position. To date, through Perry’s efforts collaborating with other departments Day Kimball has been awarded more than \$1 million in grant

funding. In this role, she also tracks compliance and completes necessary documentation to be filed with the funding source.

As a grant writer, Perry is a resource to departments as well as responsible for researching opportunities that fit Day Kimball Healthcare. Grants have supported the cancer care program, capital improvements on the hospital campus, purchase of new equipment and training of employees in new clinical disciplines.

“When I started as Administrative Assistant for Facilities, I never imagined I would be writing grants for the hospital. Grant writing has always been exciting and challenging to me,” said Perry. She added, “Everyone is full of energy and there is never a dull moment.”

Honored recently at the Employee of the Month celebration held on February 24 at Day Kimball Hospital campus, Chairman of the Board Joseph Adiletta said, “While I have only worked with you a few months, your dedication, preparation and information has been immensely helpful to the Board’s Master Facilities and Building Committee.”

Her co-workers echoed his sentiments. Shared IT Project Manager Angela Chviek, “You are amazing; you are so helpful to the IT department looking for funding resources. I don’t know how we would get these projects done without you.”

Financial Analyst Molly Thienel added, “On behalf of the finance department, we so appreciate your organization and dependability on grant writing and construction projects.”

Director Hematology/Oncology Patricia Holland-Caprera, RN said, “Your efforts on the Pink Aid Grant have brought such a blessing to our patients. Thank you so very much.”

Perry is a resident of Plainfield, where she has lived most of her life. She has two children and four grandchildren.

Day Kimball Healthcare is a non-profit, integrated medical services provider comprised of Day Kimball Hospital, healthcare centers in Danielson, Dayville, Plainfield and Putnam, Day Kimball HomeCare, Hospice & Palliative Care of Northeastern CT, Day Kimball HomeMakers, and Day Kimball Medical Group. Its service area includes Northeast Connecticut as well as nearby Massachusetts and Rhode Island communities. Day Kimball Healthcare’s comprehensive network offers more than 1,400 employees including nearly 300 associated, highly-skilled physicians, surgeons and specialists. Its website is daykimball.org.